

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on November 6, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber (6:31 p.m.), Fire Chief Tony Nichols, Police Chief Jason Taylor, Arts & Tourism Director Angelia Burgett, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting October 16, 2018; Fire Department report for the month of September, 2018; bills and payroll for the last half of October, 2018.

Bills & Payroll **last half of October, 2018**

	<u>General Fund</u>		
Payroll		\$	591,509.71
Bills		\$	<u>111,604.79</u>
	Total	\$	703,114.50
	<u>Hotel Tax Administration</u>		
Payroll		\$	5,832.64
Bills		\$	<u>7,727.04</u>
	Total	\$	13,559.68
	<u>Festival Mgmt Fund</u>		
Bills		\$	<u>700.00</u>
	Total	\$	700.00
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>1,200.00</u>
	Total	\$	1,200.00
	<u>Ins & Tort Jdgmnt</u>		
Bills		\$	<u>37,564.84</u>
	Total	\$	37,564.84
	<u>Capital Project Fund</u>		
Bills		\$	<u>57,998.67</u>
	Total	\$	57,998.67

So Rte 45 TIF Dist.

Bills		\$	<u>57,586.32</u>
		\$	57,586.32
	<u>Water Fund</u>		
Payroll		\$	78,448.95
Bills		\$	<u>133,364.38</u>
	Total	\$	211,813.33
	<u>Sewer Fund</u>		
Payroll		\$	75,273.91
Bills		\$	<u>85,386.40</u>
	Total	\$	160,660.31
	<u>Health Insurance Fund</u>		
Bills		\$	<u>238,763.63</u>
	Total	\$	238,763.63
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>19,657.42</u>
	Total	\$	19,657.42
	<u>Revolving Loan Fund</u>		
Bills		\$	<u>602.00</u>
	Total	\$	602.00

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Police Captain Jonathan Seiler presented Mr. Zachary Frantz a challenge coin for his citizenship while assisting in securing a vehicle when an officer was in pursuit of a felon; and expressed gratitude for his actions.

Commissioner Graven presented a retirement plaque to Brad Strohl for his more than 35 years of service with the City. Mr. Strohl thanked the City.

Mr. Larry Nichols and Mrs. Racheal Sudkamp of Doehring, Winders and Company, L.L.C. presented the FY18 Audit to the Council. Mr. Nichols reviewed the two opinions and noted no non-compliance issues; reviewed the balance and fund statements, funds basis with revenues to cover three-months of expenses, government-wide basis, and net position indicates a loss. Mrs. Sudkamp reviewed the notes on the Financial Statements, deposits, capital assets, construction in progress, debt notes, IMRF, Police Pension & Fire Pension obligations, Post Employment Healthcare Benefits, self-insurance costs, City operations, and analysis of the general fund expenditures. Mr. Nichols reviewed the consolidated year-end financial report, TIF reporting, annual financial report to be submitted, and Letter to the Council. The floor was opened for questions. Administrator Gill questioned the main cause of surplus as over-estimate of health care with Mrs. Sudkamp noting affirmatively. Commissioner Cox questioned the OPEB with Mr. Nichols explaining the post-employment healthcare obligation. Mayor Gover called for further questions with no response.

Mayor Gover opened the floor for questions from the Public with no response.

NEW BUSINESS:

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2018-3024, authorizing a \$10,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for services to be rendered from December 1, 2018 to November 30, 2019 on a time and expense basis and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3024

**RESOLUTION TO ENTER INTO A TECHNICAL ASSISTANCE
AGREEMENT BETWEEN THE CITY OF MATTOON AND THE COLES COUNTY
REGIONAL PLANNING AND DEVELOPMENT COMMISSION**

WHEREAS, the City of Mattoon has selected the Coles County Regional Planning and Development Commission to provide certain Technical Assistance Services to the City; and

WHEREAS, the City Council has examined the proposed agreement, a copy of which is attached hereto and incorporated by reference and entitled "Technical Assistance Agreement between the City of Mattoon, Illinois and the Coles County Regional Planning and Development Commission," and finds said agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Illinois, that the City shall enter into and execute said Agreement with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said Agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 6th day of November, 2018 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 6th day of November, 2018.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 6, 2018.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2018-3025, authorizing an agreement with the Coles County Regional Planning & Development Commission with a maximum amount of \$3,000 for administration of the Mattoon Revolving Loan Fund for services to be rendered from December 1, 2018 to November 30, 2019 on a time and expense basis and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3025

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT
FOR REVOLVING LOAN FUND ADMINISTRATION & COORDINATION SERVICES WITH
THE COLES COUNTY REGIONAL PLANNING & DEVELOPMENT COMMISSION**

WHEREAS, the City of Mattoon operates a State of Illinois capitalized Revolving Loan Fund, and;

WHEREAS, the Coles County Regional Planning and Development Commission has been deemed by the City Council as qualified to administer said Revolving Loan Fund, said Commission furnishing a proposed contractual agreement for Revolving Loan Fund administration services to the City, and

WHEREAS, The City Council has examined the proposed contractual agreement, entitled "Contract Agreement for Administration and Coordination Services for State Capitalized Revolving Loan Fund," and finds the agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois that the City shall enter into and execute this Contract Agreement for Administrative Services with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said contractual agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 6th day of November, 2018 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 6th day of November, 2018.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

Daniel C. Jones

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 6, 2018.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2018-3026, appropriating an additional \$1,000 of Motor Fuel Tax Funds for the preliminary Engineering Services of Dettro Drive and Route 16 for the future road around the west and south sides of Wal-Mart; and authorizing the mayor to sign the document. [13-00259-00-PV]

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3026



**Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

BE IT RESOLVED, by the City Council
_____ Council or President and Board of Trustees
of the City _____ of Mattoon
_____ City, Town or Village

Illinois that the following described street(s) road(s)/structure be improved under the Illinois Highway Code. work shall be done by Contract .

Name of Street(s);	Length (miles)	Route	From	To
Dettro Drive at IL-16			1600' West	1400' South

BE IT FURTHER RESOLVED,

- That the proposed improvement shall consist of Preliminary Engineering Services for intersection improvements at Dettro Drive & IL-16, and a new roadway along the west and south sides of Walmart.
Services include the preparations of; the Intersection Design Study (IDS), the Project Design Report (PDR), and Preliminary Plans.

2. That there is hereby appropriated the sum of

One thousand

Dollars \$1,000.00

for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified copies of this resolution to the district office of the Department of Transportation.

Approved	I, <u>Susan J. O'Brien</u> Clerk in and for the City <u>of Mattoon</u> City, Town or County of <u>Coles</u> , hereby
Date	certify the foregoing to be a true, perfect and complete copy of a resolution <u>Adopted by the City Council</u> Council or President and Board of Trustees
Department of Transportation	at a meeting on <u>November 7, 2018</u> Date
Regional Engineer	IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this <u>7th</u> day of <u>November, 2018</u> (SEAL) <u>/s/ Susan J. O'Brien</u> City Clerk

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Cox inquired as to the timeframe for completion. Director Barber explained the process and completion depended upon when funding becomes available. Mayor Gover opened the floor for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2018-1695, approving placement of the annual property and casualty insurance and workers compensation coverage for a term beginning December 1, 2018; and authorizing the mayor to sign all documents.

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2018-1695**

**AN ORDINANCE AUTHORIZING PLACEMENT OF THE CITY'S PROPERTY &
CASUALTY, AND WORKERS COMPENSATION INSURANCE COVERAGE**

WHEREAS, Arthur Gallagher Risk Management Services, Inc., an insurance broker for the City, solicited proposals from insurance companies that underwrite property, casualty and workers compensation insurance for municipal government exposures; and

WHEREAS, proposals have been received from Lloyd's of London for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability; and from Federal Insurance Company (Chubb) for Property, Inland Marine, Fiduciary Liability and Volunteers AD&D; and from Hanover Insurance Company for Commercial Crime; and from American Bankers Insurance Company of Florida for Flood Insurance; and from Illinois Public Risk Fund for Workers Compensation. These proposals have been determined to be the most cost effective and secure solutions for managing the City's property & casualty and workers compensation exposures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The Mayor, City Clerk and Arthur Gallagher Risk Management Services, Inc. are hereby authorized to take such administrative action necessary to bind the coverages of the City of Mattoon from Lloyd's of London for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability; and from Federal Insurance Company (Chubb) for Property, Inland Marine, Fiduciary Liability and Volunteers AD&D; and from Hanover Insurance Company for Commercial Crime; and from American Bankers Insurance Company of Florida for Flood Insurance; and from Illinois Public Risk Fund for Workers Compensation for the policy year beginning December 1, 2018 and ending November 30, 2019 pursuant to the proposal which is attached hereto and incorporated herein by reference.

Section 2 This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3 This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 6th day of November, 2018 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 6th day of November, 2018.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 6, 2018.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted a 3% increase overall with drivers of the increase as the Satellite Treatment Facility and new Public Works Building and lawsuits.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2018-1880, approving the bid specifications for the Fire Department self-contained breathing apparatus (SCBA) Air Packs.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2018-1696, authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Marilyn McClean reimbursing up to \$14,939.40 from Mid-town TIF Revenues for the sole purpose of roof replacement improvements to a building located at 1813 Broadway Avenue; and authorizing the mayor to sign the grant agreement.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1696

AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE CITY OF MATTOON, ILLINOIS AND MARILYN MCCLEAN, FOR 1813 BROADWAY (PIN 07-1-04264-000), IN CONNECTION WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA

WHEREAS, Marilyn McClean (the "**Grantee**"), has submitted a proposal to the City of Mattoon, Illinois (the "**Municipality**") for redevelopment of a part of the Municipality's Mattoon Mid-town Redevelopment Project Area (the "**Redevelopment Project Area**"); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, referred to as the "**Grant Agreement**") concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise

give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT "A".

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 6th day of November, 2018 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 6th day of November, 2018.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 6, 2018.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2018-1697, authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Jasper Holdings, L.L.C. reimbursing up to \$22,111.48 from Mid-town TIF Revenues for the sole purpose of ADA plumbing code compliance and façade improvements to a building located at 1821 Broadway Avenue; and authorizing the mayor to sign the grant agreement.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1697

AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE CITY OF MATTOON, ILLINOIS AND JASPER HOLDINGS, LLC., FOR 1821 BROADWAY (PIN 07-1-04268-000), IN CONNECTION WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA

WHEREAS, Jasper Holdings, LLC. (the "Grantee"), has submitted a proposal to the City of Mattoon, Illinois (the "Municipality") for redevelopment of a part of the Municipality's Mattoon Mid-town Redevelopment Project Area (the "Redevelopment Project Area"); and, thereafter, the Municipality and

the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, referred to as the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 6th day of November, 2018 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 6th day of November, 2018.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality’s Records on November 6, 2018.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2018-1881, approving the proposed design fee in the amount of \$92,676.07 from The Upchurch

Group for the Marshall Avenue Project - Phase 3 from 14th Street to 17th Street; and authorizing the mayor to sign the documents.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2018-3027, approving the MFT expenditure in the amount of \$93,000 for the Upchurch Group design fees of the Marshall Avenue Project - Phase 3 from 14th Street to 17th Street; and authorizing the city clerk to sign the documents. [14-00266-03-PV]

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3027



**Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

BE IT RESOLVED, by the City Council _____
 _____ Council or President and Board of Trustees
 of the City _____ of Mattoon, Illinois _____
 _____ City, Town or Village
 that the following described street(s) be improved under the Illinois Highway Code: Section No 14-00266-03-PV

Name of Thoroughfare	Length (miles)	Route	From	To
Marshall Ave Phase 3	0.24	FAU-7676	14th Street	17 th Street

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Design Phase Services by the Upchurch Group

2. That there is hereby appropriated the sum of

Ninety- Three Thousand

Dollars \$93,000.00

for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified copies of this resolution to the district office of the Department of Transportation.

Approved	I, <u>Susan J. O'Brien</u> Clerk in and for The City <u>Mattoon</u> of <u>Mattoon</u> City, Town or County of <u>Coles</u> , hereby certify the
Date	The foregoing to be a true, perfect and complete copy of a resolution adopted by the <u>City Council</u> Council or President and Board of Trustees
Department of Transportation	at a meeting on <u>November 7, 2018</u> Date
Regional Engineer	IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this <u>7th</u> day of <u>November, 2018</u>
	(SEAL) /s/ <u>Susan J. O'Brien</u> City Clerk

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT – noted TIF, economic development and Mattoon in Motion Committee meetings; and addressed personnel issues with the unions; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY – noting very busy with providing a report letter for the Audit, EPA issues, nuisance properties, and other properties. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted several insurance election meetings and forms, and FSA election forms. The City Clerk's Office had 1,214 Early & Grace voters and over 60 Election Day voters before the Council meeting started. Mayor Gover opened the floor for questions with no response.

FINANCE – noted the completed FY18 Audit, posted audit adjustments, filed four TIF reports, and started preparing of the tax levy. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS – updated Council on the Beniach Marshall Avenue project and AJ Walker sidewalks project. Mayor Gover opened the floor for questions with no response.

FIRE – noted several Fire Prevention presentations, fire drills, Riddle Elementary School visits, fire extinguisher training, and flow testing of hydrants. Mayor Gover opened the floor for questions with no response.

POLICE – noted a steady Police Department with investigations, Quakenbush property status report in court, and Officer Don Munro’s cancer event on Saturday. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM – noted several events including the Veterans Day Parade with a special presentation near the tank for the 100th Anniversary of WWI, Community Bank performing in the Lone Elm Room, Christmas Parade, Holiday Sale in the Lone Elm Room, Santa Chase race, Lightworks starting the 16th, and preparation for Bagelfest. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Cox commended Downtown merchants on the Trunk or Treat event activities. Director Burgett noted the Downtown Christmas would be on December 7th. Commissioner Hall noted a successful MAC Business After Hours, and thanked the MFD and MPD for their work during the Trunk or Treat event. Commissioners Graven and Owen had no comments.

Mayor Gover seconded by Commissioner Hall moved to recessed to closed session at 7:13 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:32 p.m.

Council with input from Administrator Gill and Attorney Jones discussed Mattoon Facebook issues, storage of ambulances, and possible Lake Land College class waivers.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 7:36 p.m.

Mayor Gover declared the motion carried by the following vote YEA Commissioner Cox, YEA Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O’Brien
City Clerk

